

## **CONSULTANT/EXPERT CERTIFICATE**

For use of this form, see AR 690-300; the proponent agency is DCS, G-1.

In approving the filling of this position, I have considered the requirements of law, the instructions of the Office of Personnel Management, and Army regulations. (*However, laws and regulations governing appointments in the competitive civil service and rate of pay with regard to the classification and pay laws do not necessarily apply to this position.*)

I have satisfied myself that - - -

1. The position is necessary.
2. The position is an expert or consultant position as defined in Federal Personnel Manual (*FPM*), chapter 304.
3. The position is not continuing or fulltime.
4. The position requires a high level of expertise not available in the Federal workforce.
5. Supervision of operating functions is not included.
6. The appointment authority is appropriate.
7. The appointee meets the definition of expert or consultant in FPM chapter 304.
8. Pay, if any, is equal to the level of work to be performed, and the qualifications of the appointee.
9. Required documents are in order.

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| TYPED NAME OF CERTIFYING OFFICIAL | SIGNATURE OF CERTIFYING OFFICIAL | DATE |
|-----------------------------------|----------------------------------|------|